

# HAIRSTYLIST/MANICURIST DEDUCTIONS

Client: \_\_\_\_\_ ID # \_\_\_\_\_ TAX YEAR \_\_\_\_\_

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

## MISCELLANEOUS

|                            |  |
|----------------------------|--|
| Business Cards             |  |
| Public Relations/Photos    |  |
| Refreshments for Customers |  |
| Client Gifts               |  |
| Office Supplies            |  |
| Postage                    |  |
| Rent                       |  |
| Assistant Fees             |  |
| Software                   |  |
| Film/Processing            |  |
| Shampoo Person Expenses    |  |
| Laundry                    |  |
| Cleaning Expense           |  |
| Printing Expense           |  |
| Stationery                 |  |
| Other                      |  |
| Other                      |  |
| Other                      |  |
| Other                      |  |
| Other                      |  |
| Total                      |  |

## PROFESSIONAL

|                          |  |
|--------------------------|--|
| Dues & Professional Fees |  |
| Liability Insurance      |  |
| Legal & Professional     |  |
| Licenses                 |  |
| Business Tax             |  |
| Memberships              |  |
| Publications             |  |
| Hair Shows               |  |
| Seminars                 |  |
| Other                    |  |
| Educational Exp          |  |
| Other                    |  |
| Other                    |  |
| Other                    |  |
| Other                    |  |
| Total                    |  |

## OTHER INFORMATION

## TELEPHONE

|                      |  |
|----------------------|--|
| Long Distance        |  |
| Answering Service    |  |
| Pager/Voice Mail     |  |
| Cellular Phone       |  |
| Beeper/Pager         |  |
| Non-Pub Phone Number |  |
| Long Distance        |  |
| Online Services      |  |
| Other                |  |
| Other                |  |
| Total                |  |

## EQUIPMENT

|                       |  |
|-----------------------|--|
| Hairdryers            |  |
| Hair Products         |  |
| Nail Products         |  |
| Misc Supplies         |  |
| Chairs                |  |
| Filing Cabinet        |  |
| Equipment Repairs     |  |
| Equipment Rentals     |  |
| Computer and Hardware |  |
| Other                 |  |
| Other                 |  |
| Total                 |  |

## UNIFORMS

|                         |  |
|-------------------------|--|
| Dry Cleaning            |  |
| Laundry                 |  |
| Required Shoes-Coaching |  |
| Other                   |  |
| Other                   |  |

## MISCELLANEOUS

|         |  |
|---------|--|
| Postage |  |
| Storage |  |
| Other   |  |

## PROFESSIONAL

|                 |  |
|-----------------|--|
| Vehicle Mileage |  |
| Other           |  |
| Total           |  |

|                                       |   |                   |
|---------------------------------------|---|-------------------|
| <h2>Lachowicz &amp; Company, LLC</h2> |   |                   |
| PO Box 390<br>Franklinville, NJ 08322 | <a href="http://www.cpapros.com">www.cpapros.com</a><br>Phone: 856-694-1500 | Fax: 856-694-1515 |